

Heather Downs Country Club Banquet Facilities Rental Contract

To best serve our mutual interests, the following agreement is prepared for Heather Downs Country Club and the Event Representative signed below.

The Event Representative shall have read the General Banquet Information provided by Heather Downs Country Club and is responsible for understanding its content. The Event Representative shall provide Heather Downs a final guest guarantee no later than three (3) full business days before the event. The guarantee is the number of guests that Heather Downs is required to seat, feed and the minimum billed. In the event that you do not contact Heather Downs with a final number, the Estimated Number of guests listed below will become the guarantee.

All prices are subject to change; food and beverage prices will not increase more than 10% above quoted price. Heather Downs Country Club requires an initial non-refundable deposit. The deposit will be in the same amount as the room rental. Final payment is due ten (10) days prior to your event. Payments can be made in cash, check or credit card.

Heather Downs Country Club will be excused from furnishing any and all of the services when failure is because of government regulations, labor troubles or uncontrollable circumstances. In the event that Heather Downs Country Club cannot furnish the services specified for any of the reasons mentioned, it may substitute any other available services at prices ordinarily charged for, but not in excess of the prices agreed upon. The Event Representative will be responsible for any damages that may occur during the time of the event, those charges will be billed to the credit card on this contract.

Heather Downs Country Club must supply all food and beverages. Heather Downs Country Club will abide by all liquor laws for the state of Ohio. Our bartenders have the right to refuse service to persons who put themselves or others in danger as the result of the consumption of alcohol.

A non-refundable deposit is required upon execution of the contract in the amount of \$ _____

Type of function or event _____

Primary Event Representative _____ Telephone Number _____

Secondary Representative _____ Telephone Number _____

Billing Address _____

City, State, Zip _____

Reservation for Day, Date _____

Estimated Number of Guests _____ Estimated Arrival Time _____

Room Rented _____ Room Charge \$ _____

Credit Card # _____ Exp. Date _____

I, the undersigned, understand the Banquet Facilities Rental Contract and General Banquet information provided to me. I agree to follow all Heather Downs Country Club policies.

Signature of Event Representative _____ Date _____

A Heather Downs Country Club representative will fill out the following after attaining the deposit.

Amount Received \$ _____ by _____ Date _____
(Heather Downs Country Club Representative)